

## **BCH374Y Research Proposal Guidelines**

**Email by 5:00pm deadline:** Please email your research proposal as a single pdf file to the course coordinator on or before 5:00pm of the due date.

### **Filename:**

Name your pdf file as “surname\_givenname\_BCH374Y\_ResearchProposal.pdf” (e.g., “Doe\_John\_BCH374Y\_ResearchProposal.pdf” [use underscores]).

### **Format requirements:**

- (i) The proposal must have a title. Provide your name, student number, and the name of your supervisor under the title.
- (ii) 3-page maximum (8.5x11-in letter-size paper) for the main text - 12pt font, double spaced, 1 inch margin on all side.
- (iii) References do not count toward the 3-page limit, i.e., references can be on pages extra to the maximum three pages of main text.
- (iv) You can include one figure if that helps with your presentation, though you are not required to include a figure if it is not necessary for describing your research plan clearly. The figure and the figure caption also do not count toward the 3-page limit. However, caption should be succinct and should not be exceedingly long as a means to circumvent the page limit.
- (v) The proposal must have a scientific discussion of the background materials, and a statement of your research aims and proposed methods. The format is flexible otherwise. You should consult with your supervisor when preparing your research proposal. Your proposal will be graded by a faculty member other than your supervisor and will count toward 5% of your final mark.