University of Toronto  
Department of Biochemistry  
Job Posting – Assistant Invigilator TA Position  
Summer Term 2022 (May – June)

Posted on March 10, 2022

The Biochemistry Program seeks up to 4 assistant invigilators for the following course:

**BCH210H1F – Biochemistry I: Proteins, Lipids and Metabolism**  
An introductory course covering the key biomolecules in the cell.

**Qualifications**  
Candidates should be detail-oriented and attentive, and able to follow instructions in order to maintain academic integrity around the administration of tests and exams. First consideration will be given to full-time graduate students at the University of Toronto.

**Relevant Criterion**  
*The need to acquire experience is the more relevant criterion than previous experience in respect of this posted position.*

**Duties**  
- Distribute and collect all materials for the midterm and final exam.  
- Escort students to and from the washroom facilities.  
- Monitor activities in the room and supervise students writing the exam and remain vigilant to ensure academic integrity.  
- Maintain confidentiality and security of all assessments.

*Duties of this position shall be performed on the St. George campus.*

**Hours of work:** 8 hours per TA  
**Estimated Course Enrolment:** 300 students  
**Rate of Pay:** Assistant Invigilator rate - $31.08/hour (+vacation pay)

**Start Date of Appointment:** May 9, 2022  
**End Date of Appointment:** June 24, 2022

**Application Process:** A general Application should be submitted online by **March 31, 2022**

The University strives to be an equitable and inclusive community, and proactively seeks to increase diversity among its community members. Our values regarding equity and diversity are linked with our unwavering commitment to excellence in the pursuit of our academic mission. The University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA). As such, we strive to make our recruitment, assessment and selection processes as accessible as possible and provide accommodations as required for applicants with disabilities. If you require any accommodations at any point during the application and hiring process, please contact uoft.careers@utoronto.ca. During employment, to request accommodation from the University, contact the supervisor or department chair and/or Health & Wellbeing Programs & Services at hwb@utoronto.ca. For more information about accommodations at U of T, please visit our Accommodation webpage.

The hiring criteria for Teaching Assistant positions are academic qualifications, the need to acquire experience, previous experience and previous satisfactory employment under the provisions of this Collective Agreement.
Candidates who are members of Indigenous, Black, racialized and LGBTQ2S+ communities, persons with disabilities, and other equity seeking groups are encouraged to apply, and their lived experience shall be taken into consideration as applicable to the position.

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ2S+ persons, and others who may contribute to the further diversification of ideas.

This job is posted in accordance with the CUPE 3902 Unit 1 Collective Agreement.

The position(s) posted above is (are) tentative, pending final course determinations and enrolments.

Positions posted here are open to Graduate Students in the School of Graduate Studies, Postdoctoral Fellows and Undergraduate Students in the University of Toronto.

Preference in hiring shall be given to Graduate Students enrolled in the School of Graduate Studies of the University of Toronto or those who have made application to be enrolled in the School of Graduate Studies of the University of Toronto.